

When Recognition Matters



INSTITUTE OF CORPORATE DIRECTORS ZIMBABWE
Better Corporate Directors, Better Boards, Better Business



Professional Director

Certification
"Internationally Recognised"

21-25 June 2021 @ Rainbow Towers Hotel, Harare

The **Professional Director Certification Program™** is Canada's only comprehensive and world-class **Corporate Director training program**. If you are engaged in board governance, you can work at your convenience and pace to earn an accredited university-level certification (**Professional Director™**).

This comprehensive **Director training program** more than compares in quality and stature with other **Professional Director Education programs**, but because it is delivered in a state-of-the-art online environment, you can receive certification at a fraction of the cost of those other programs!

The Professional Director™ program comprises five separate modules plus a comprehensive practicum exam, all available entirely

MODULES

- MODULE ONE: Governance and Strategy
- MODULE TWO: Governance & Risk
- MODULE THREE: Governance and People
- MODULE FOUR: Governance & Board Effectiveness
- MODULE FIVE: Governance and Resources

Exam Window Open

You may prefer to take the **Professional Director™ board development program** in person; contact our board governance department to learn more about live board training options.

© Professional Director® (Pro.Dir®) & The Professional Director Certification Program®

TRAINING FEES: USD1000 (Payable in RTGS) | **CERTIFICATION FEES: USD500.00**
Covers 5 days Training, Training Materials, Lunch and Refreshments

Bank Name: ZB Bank | Branch: First Street | Name: Institute of Corporate Directors Zimbabwe
RTGS Acc No: 4112-535307-200 | FCA: No: 4112-535307-405

For More Information Contact us on

Tel: +263 242 692 838 Cell : +263 773237914/ +263 772 812 678 Email: admin@icd.co.zw



Governance Solutions

Institute of Corporate Directors Zimbabwe



Strictly adhering to the WHO COVID-19 Regulations

The Professional Director Education and Certification Program[®] – Zimbabwe

MAY 10TH THROUGH MAY 14TH, 2021 – DAILY 8:00 AM TO 5:00 PM @ RAINBOW TOWERS HOTEL, HARARE

Objectives of the Course

Specific objectives of the Professional Director Certification Program[®] are as follows:

- To develop and implement a multi-tiered program which meets the training and development needs of aspiring and experienced directors;
- To improve the confidence and capabilities of directors in their governance practices;
- To ensure a solid understanding of the fiduciary duties of directors;
- To ensure directors are both knowledgeable of and well positioned in an effective and appropriate governance system;
- To provide education in all aspects of governance: behavioural, cultural and structural; and
- To provide participants with a certification program that recognizes them as Professional Directors[™] (Pro.Dir[™].)

Benefits

The key benefits for the directors participating in the program are that by its end they will have:

- The skills and competence required to fulfill their roles as board members;
- An excellent knowledge of the function of corporate governance and how it operates within their business, sector and organizational structure;
- A good knowledge of business finance and the tools and know-how to use financial information appropriately at the board level
- A good understanding of their own personal strengths and weaknesses and be able to continually develop themselves to meet their future needs.

Professional Director Certification Program[®] - Structure

- This board of directors training program is comprised of five separate modules, plus a comprehensive practicum/exam. This program provides for a mix of adult learning model delivery mechanisms and places a major emphasis on experiential learning.
- Modules 1 through 4 are required modules. After completing these, you will then have access to the practicum exam. The practicum is a comprehensive case study. You will interact with the case study and make decisions as a “board member” of a fictitious corporation. Successfully completing this practicum is your final exam.
- Immediately on passing the exam, you are free to use your new designation, Pro.Dir short for Professional Director.
- For those students who choose to also take Module 5: Governance and the Public Good, you will receive a further designation Pro.Dir.Gov short for Professional Director Government. This designation will serve you well should you serve on any type of public sector board.

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The Approach

This board of directors training program is built on various adult learning models and techniques. These include:

- Analyzing case studies
- Making use of a number of highly skilled faculty that include experienced Chairs, CEOs and board members
- Learning in board room behavior, culture, processes, and dynamics
- Taking the participant through a series of scenarios and decisions that affect the outcome of a proposed problem
- Playing the role of a director in a realistic boardroom practicum



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Schedule at a Glance: The Professional Director Certification Program Zimbabwe	
May 10, 2021 Day 1: Governance & Strategy	<ul style="list-style-type: none"> ✓ Governance: The Conceptual Model ✓ Roles and Responsibilities ✓ Director Conduct ✓ Strategic Thinking and Planning
May 11, 2021 Day 2: Governance & Risk	<ul style="list-style-type: none"> ✓ Linking Strategy to Risk and Reporting ✓ Risk Governance and Oversight ✓ ESG: Environment, Social and Governance ✓ External Communications and The Board
May 12, 2021 Day 3: Governance & People	<ul style="list-style-type: none"> ✓ The Chair of The Board ✓ Committees of The Board ✓ CEO Succession, Selection, And Delegation ✓ Integrity in The Boardroom
May 13, 2021 Day 4: Governance & Board Effectiveness	<ul style="list-style-type: none"> ✓ In-Camera and Executive Sessions ✓ Board Evaluation ✓ Board Orientation & Onboarding ✓ Board Renewal and Profiling
May 14, 2021 Day 5: Governance & Resources	<ul style="list-style-type: none"> ✓ Financial Governance Role #1: Budgeting and Forecasting ✓ Financial Governance Role #2: Evaluating the Financial Statements ✓ Accounting Principles ✓ Financial Governance Role #3: Monitoring Financial Performance
May 14 – 31, 2021 Exam Window Open	Students must pass the exam to receive certification: The exam will open on May 14 and remain open following the training until midnight on May 31, 2021.

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Registration Form

Name of Course: _____

REGISTRATION DETAILS	
Company Name	
Postal Address	
Postal Code	
Telephone Number	
Fax number	
Email Address	
City and Country	
Nature of Business	
Training Officer	

Name	Designation	Email Address

Nominees:
 Authorisation
 This Contract is not valid without a signature.

Name:.....Position:.....

Signature:.....Date.....

<p>Method of Payment (Please Tick)</p> <p>Direct Deposit. <input type="checkbox"/></p> <p>Electronic Transfer <input type="checkbox"/></p> <p>Cash Payment <input type="checkbox"/></p>	<p><u>Banking Details:</u></p> <p>Bank Name: ZB Bank</p> <p>Name: Institute of Corporate Directors Zimbabwe</p> <p>Acc No: 4112-535307-200 FCA: 4112-535307-405</p>
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1. Payment Terms: On the return of a registration form, full payment is required within 7 working days. Payment must be received prior to the conference date .Institute of Corporate Directors Zimbabwe (ICDZ) reserves the right to refuse entry into the conference or workshop should full payment not have been received prior to this date. Cancellation will be charged under the terms set as below.
2. Cancellations; No Shows & Substitutions: Cancellations received in writing more than 21 days prior to the event conference or workshop to be held carry a 50% of the event fee as cancellation fee. should cancellation be received between 21 days and the date of the event, the full conference fee is payable and non-refundable . Non-payment or non attendance dose not constitute cancellation . No shows will be charged the full Registration fees. Cash alternatives will not be offered, however, substitutions at no extra charge are welcome.
3. Alterations to advertised package: (ICDZ) reserves the right to alter this programme without notice or penalty and in such situations no refunds or part-refunds or alternative offers will be made. Should of (ICDZ). permanently cancel an event, for any reason what so ever, the Client shall be well provided with a credit of the equivalent amount paid towards the cancelled event. In the case of a postponed or cancelled event.
4. In the case of a postponed event no refunds will be made as arrangements for attending on the next event will be considered.
5. For a canceled event (ICDZ) will not be responsible for covering airfare, accommodation, or other travel costs incurred by clients
6. Copyright: All intellectual property rights in the materials distributed by (ICDZ) in connection with this event are expressly the property of (ICDZ).